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The UCF Report

Volume 7, Number 20

For Faculty & Staff

December 12, 1984



Into the future

Leslie Ellis, Ralph Gunter, Trevor Colbourn, Robert Radice, Hal Marston and Larry Schoch take part in an old tradition to mold the future for Florida and UCF.

Hopes soar for future prosperity

All eyes were on the future as University, county and state officials joined the president of a development corporation at a Central Florida Research Park groundbreaking last Wednesday.

Robert C. Radice, set the stage, both with his soaring opening remarks and the champagne breakfast laid out for invited guests.

The president of the Fort Lauderdale-based Radice Corp. said, "Newcomers to Florida tell me they wish they had come 20 years ago when land prices were cheap and there were great opportunities.

"I tell you we have more opportunities today than we had 20 years ago. It is truly exciting."

The groundbreaking he presided over was for 64,400 square feet of building, the first step of a 200,000 square foot construction representing an \$18 million investment. His company will own the buildings and lease them to tenants who want to be next to the University and other synergistic businesses.

Park Director Ralph Gunter told the audience that the Navy's 281,000 square foot technical equipment center, to be located across Research Parkway from the Radice complex, might be started in May and that 1985 will see about a million square feet of buildings under construction.

UCF President Trevor Colbourn, Provost Leslie Ellis and Orange County Commission Chairman Hal Marston joined Radice and others in the ceremonial shoveling while hundreds of balloons soared from the site.

Mike Bobroff, regional director of the Florida Department of Commerce, presented Radice with a state seal from the governor.

Deborah Mickler, a 1972 UCF graduate, is the leasing representative for Radice at the on-site office.



MARK C. HOLLIS



ALLAN E. GOTLIEB

Commencement speakers come from far and near

The Canadian ambassador to the U.S., Allan E. Gotlieb, will be the headline speaker for the 8 a.m. commencement ceremony in the Education Complex gym on Friday, Dec. 14.

Colleges of Arts and Sciences, Education and Liberal Studies have 454 students expected to receive degrees at that time.

Mark C. Hollis, Florida native and president of Lakeland-based Publix Super Markets, will be the main speaker at the 11 a.m. ceremony. At this time 473 students will get degrees in the Colleges of Business Administration, Engineering and Health.

In addition to his diplomatic status, Gotlieb has impressive credentials as a scholar, a Rhodes Scholar at Oxford, law graduate of Harvard and professor in Canadian universities.

He is author of four books touching on weighty subjects, including disarmament, international law, treaty making, human rights, minorities and impact of technology internationally.

Hollis is a prime example of a hometown boy made good. Born in Lakeland where his father before him worked for Publix he began as a bag-boy at age 12 and progressed through each step to head the food chain.

The Hollis list of honors and jobs held in community service speaks profoundly of a life dedicated to personal, family and community successes.

Meet you there at Open House

The traditional Christmas Open House for all employees of the University will be held in the third floor Board Room of the Administration Building on Thursday, Dec. 13, between 2:30 and 4 p.m.

This is the annual chance for friends to gather in congenial atmosphere and exchange best wishes for the year end holiday season.

INSIDER'S REPORT

....from Personnel....

By ROSEMARY CLOSSON

We are moving forward on plans for training programs. In this issue of the *UCF Report* you will find a workshop survey asking for your input; in addition to that I need your help in another way.

I need volunteers who would like to preview and evaluate films on their lunch hour. If you volunteer, feel free to bring a bag lunch. The films are approximately 30-45 minutes long. It is not possible to know in advance when films will arrive and they must be returned promptly. Therefore, if you volunteer you will receive notice of a preview only one or two days in advance.

If you are interested in volunteering in this way, please call Laurie at x2771 no later than Dec. 14, to leave your name and phone number.

Don't forget to clip out the workshop survey on page 6.



THANKS SANTA

I wish you could have seen the expressions on their faces! The actual call from Santa was more than they believed possible. From all parents and children who participated a heartfelt thanks to "Santa" and Rec Services. The giving of their time during this Christmas season truly expresses the sentiment that "there really is a Santa Claus!"

Mary Prime, clerk IV
Alumni Relations



Holidays ahead

This is the last issue of *The UCF Report* until Jan. 9.

Please be sure to read all the official memos on page 2 for the holiday schedules sure to affect University employees.

Public Affairs Department takes this opportunity to wish all of you health and prosperity, friendship, and all its benefits.

See you next year.



- Dec. 12**
Broker's Course
at: WPHS
- Dec. 24**
Christmas Dinner
at: My House
- Jan. 8**
RE Sales Pre-Licensing
at: WPHS
- Jan. 9-11**
Fiber Optics Workshop
at: Americana Dutch
- Jan. 21**
Appraising Principles
at: WPHS

Grant opportunities

American Cancer Society — "Starter Grants" — For the investigator beginning a career or starting a new appointment to initiate a research program. "Pilot Study Grants" — To explore unusual problems to determine if more extensive studies are desirable and feasible. Due Jan. 15.

Drugs, Alcohol, and Crime (NIJ) — Research on the relations of drugs and alcohol to crime, for the development of effective social policy. Due Jan. 16.

President's Fund (CALTECH and NASA) — For joint research related to current or anticipated JPL-NASA objectives. Due Jan. 21.

Energy Research Opportunities (DOE) — Ten-week summer appointments and sabbatical leave appointments up to 12 months for collaborative participation in ongoing research and development and access to modern research facilities. Tenable in Oak Ridge, Tenn., at the Atmospheric Turbulence and Diffusion Division, Oak Ridge Associated Universities, Martin Marietta Energy Systems, Inc., and Oak Ridge National Laboratory, in Mayaguez and San Juan, Puerto Rico at the Center for Energy and Environment Research. Due Jan. 21.

Fossil Energy Research Opportunities (DOE) — Summer appointments and sabbatical leave appointments for research and training in advanced fossil energy technologies and procedures and access to modern and extensive fossil energy research facilities. Tenable at Morgantown Energy Technology Center and Pittsburgh Energy Technology Center. Due Jan. 21.

Violent Criminal Behavior (NIJ) — Research on the factors that contribute significantly to violent behavior in individuals and the development of systematic information about what offenders take into consideration in deciding that a particular crime is something they can get away with. Due Jan. 23.

Study Visits to the Federal Republic of Germany (German Academic Exchange Service) — For scholars in all disciplines who wish to pursue research at universities, libraries, archives or research institutes in the Federal Republic of Germany. Due Jan. 31.

For further information, please contact Nancy Morgan, x2671.

Time is dead as long as it is being
clicked off by little wheels; only when
the clock stops does time come to life.
— William Faulkner

Official memoranda

Publication of these memoranda and announcements about University policy and procedure constitutes official notice to faculty and staff

To: All Departments
From: Mary Stines, Payroll,
Linda Meiseles, Processing
Subject: Christmas Holiday Schedule

Due to the holiday schedule it will be necessary that all completed certifications for pay period ending Dec. 27 to be in the Payroll office no later than 4 p.m. on Wednesday, Dec. 19.

The certifications for this pay period can be picked up any time after 8 a.m. on Tuesday, Dec. 18. Again, it will be necessary to estimate hours as close as possible with as few changes as possible so that we can meet the State Payroll deadline.

All Department Action Requests/Personnel Action Forms must be in Personnel office no later than 4:30 p.m. on Friday, Dec. 14 in order to be processed during this pay period ending Dec. 17.

All departments may pick up paychecks for pay period ending Dec. 13 on Thursday, Dec. 10 after 3:30 p.m.

To: All Department Heads and Staff
From: Bill Goldsby,
Special Assistant to V.P. Business Affairs
Subject: Holiday Schedule — Print Shop and Copy Centers

For your department's convenience and information, listed below is the holiday schedule for the Print Shop and the Copy Centers.

Print Shop

Dec. 14-21 — Emergency Jobs Only
Dec. 26-28 — Closed
Dec. 31 — Emergency Jobs Only
Jan. 2-4 — Emergency Jobs Only

Administration Copy Center Ad 262

Dec. 26-31 — No Press Work, Self Serve Only

Library Copy Center LIB 138

Dec. 14-Jan. 6 — Closed

NOTE: An auditorium operated copier will be outside door for faculty/staff use.

To: All University Personnel
From: Traffic and Parking Office
Area Travel/Visitor Information
Subject: Holiday Schedule

Please note the limited hours of operation for the Traffic and Parking Offices during the holiday break period.

Parking Desk	OPEN	7:30 a.m. to 4:30 p.m.
		Dec. 17 to Dec. 21 Dec. 26, 27, 28, 31
Area Travel and Visitor Center	OPEN	8 a.m. to 5 p.m.
		Dec. 17 to Dec. 21 Dec. 24 through Jan. 1

A reminder too, that University traffic and parking regulations remain in effect during the semester break periods. Please continue to park in your regularly designated areas.

To: All Departments
From: Dick Scott,
Director, Business Services
Subject: Holiday Campus Mail Service

Postal Services will be providing limited ongoing mail service to the campus over the holiday break. The following schedule will be observed for the holiday break.

- Mail Delivery — There will only be a morning delivery of mail.
- Mail Pickup — Mail will be picked up with the morning delivery and again at 1 p.m.

Departments may also pick up or drop off mail at Postal Services (LIB 143) between 8 a.m. and 2:30 p.m. After 2:30, mail can be stamped and placed in the mail box by the Administration Building.

Bulk mail over the holiday break will be processed by Postal Services. Due to reduced staffing, each department is asked to take their own bulk mail to the United States Post Office.

Please inform the Post Office at x2400 if your department will be closed over the holiday break. Many thanks and have a safe holiday!

To: All Departments
From: I. D. Maxwell,
Manager, Bookstore
Subject: Closing of Bookstore and Office Supply Store

The University Bookstore and Office Supply Store will be closed during the period Dec. 17, 1984 through Jan. 1, 1985 to all sales. Both facilities will re-open for business on Jan. 2, 1985.

To: All Departments
From: Dick Scott,
Director of Business Services
Subject: Telephone System Upgrade

The University has ordered an upgrade to its Rolm telephone switch in order to meet the growing demand for telephone and data communication equipment. The new upgraded switch will be installed over the break, on Saturday, Dec. 15. Cleanup work will continue through Jan. 15, 1985, however it is anticipated that departments will experience very little disruption of service. All problems should be reported to the Telecommunications Office in the trailer behind the Library or at x2802.

Arrangements have been made to provide uninterrupted telephone service for those offices open 24 hours per day. Please do not hesitate to call this office at x2624 if you should have any questions.

To: All Faculty
From: L. M. Trefonas,
Vice President
Subject: Library Research Carrels

The nine available library carrels have been awarded, by the Research Council, for the spring semester 1985 to the following:

Dr. R. Henry	Dr. M. McClatchey
Dr. K. H. Kazmerski	Dr. D. G. Linton
Dr. M. E. Vittes	Dr. R. N. Mohapatra
Dr. D. B. Ingram	Dr. R. S. Rodriguez
Dr. K. Keller	

To: All Faculty
From: Registrar's Office
Subject: Tentative Class Rolls, to be issued Spring 1985

This Tentative Class Roll, scheduled to be issued on Jan. 7, 1985, is furnished to assist you in determining which students registered for your course during Advanced and Regular Registration. These rolls may alter due to Add/Drop and Late Registration. Corrected rolls will be furnished later.

THE FOLLOWING IS A CHECK PROCEDURE:

- Please have each student verify his Social Security number and the spelling of his name.
- Be certain that each student is enrolled in the proper section.
- If the student is in the wrong section, advise him to report to the proper section. DO NOT ALLOW STUDENTS TO SIT IN YOUR CLASS IF THEY ARE NOT PROPERLY REGISTERED FOR SAME!
- Students have been issued their own class schedules printed by the computer. Ask to see this if there are any other questions.

To: State Employees/Fee Waiver
From: I. E. Knight,
Director, Records and Registration
Subject: State Employee Registration

This is to advise that all regularly admitted State Employees, Faculty, and Staff using fee waivers are scheduled to register from 18:30-18:45 on Jan. 4, 1985.



FSEC reveals solar water heating secrets



First step for STEP

FSEC has come up with a new acronym, STEP, and it goes public at UCF's Cape Canaveral facility tomorrow. The picture gives a clue; the story tells all. (Photo by Jim Cheal, FSEC)



Donated machines

John Fluke Manufacturing Inc., Seattle, has given UCF electronic equipment worth approximately \$10,000. Looking it over l. to r., Orlando office reps Mike Warren and Bill Rogers with Bob Walker (acting chairman/Electrical Engineering), Bob Martin (associate professor) and David Douglas (manager/Labs). The equipment will see use in teaching and research.



Charles Unkovic (professor/Sociology) has been appointed to the board of directors for the International Commission for the Prevention of Alcoholism and Drug Dependency.

Lokenath Debnath (chairman/Math) co-authored an article, "Representation of Functions as the Post-Widder Inversion Operator of Generalized Functions," with R. P. Manandhar of the Tribhuvan University in Nepal. The article appears in the *International Journal of Mathematics & Mathematical Sciences* Vol. 7, No. 2 (1984).

Ken Renner (assistant professor/Educational Services) attended the National Intramural Recreation Sports Association convention at Atlanta Nov. 29-Dec. 2.

In October, Renner was elected president of the Florida Association of Health, Physical Education, Recreation

and Dance during its convention in Orlando.

Martha S. Hollis (associate professor/Management) spoke on "Micro-computer Anxiety: The Case of the Apprehensive Female," at the Western Computer Consortium in San Diego.

The Faculty Jazz Trio performed in the Fall Festival of the Performing Arts presented by Santa Fe Community College at Gainesville.

Pianist **John Whitney**, assisted by **Lee Eubank**, bass, and **Robert Petta**, drums, gave concerts at the Starke Women's Club and the Santa Fe campus. Whitney also gave two workshop/lectures to humanities and music students.

Finley Taylor (professor/Foreign Languages) showed his German slides and shared his experiences with two German classes at Winter Park High

School on Nov. 29.

LeVester Tubbs (vice president/Student Affairs) and **Kenneth D. Lawson** (assistant vice president/Student Affairs) co-authored an article, "Quality Circles: An Experiment in Higher Education", to appear in the Spring '85 issue of the *National Association of Student Personnel Administrators Journal*.

Janet Turnage (assistant professor/Psychology) was installed as a director of the Central Florida Chapter of the Human Factors Society at their annual Business Meeting and Holiday Gathering on Dec. 4. Turnage recently attended the annual Human Factors Society meeting in San Antonio, Tx. on Oct. 22-26.

Pat Manning (director/Education Research) spoke on China to all the 4, 5, and 6th graders of Riverview Elementary in Titusville on Nov. 21.

By **TOM MIERZWINSKI**
Information Specialist

STEP — the Solar Training and Education Project — there's no other facility like it in the country.

STEP is the Florida Solar Energy Center's latest addition to its training and education program. It is a 4,500-square-foot facility that features six different working solar water heating systems.

The systems are mounted on accessible roof sections to demonstrate various types and designs and installation techniques.

FSEC will open STEP to the public officially during a special dedication ceremony on Thursday, Dec. 13, at 11 a.m. On hand for the event will be: Joseph Collier, vice-president of Florida Power and Light Company's Energy Management Division; Sen. John Vogt; Guy Thompson, president of the Florida Solar Energy Industries Association, and Dr. Louis M. Trefonas, vice-president of the Sponsored Research Division.

STEP is a cooperative project, combining the efforts and resources of FSEC, FlaSEIA and FPL. It will be used to show consumers their solar water heating options and to educate solar installers and inspectors about proper system installation methods.

Collectors for the six systems are mounted on roof sections common in Florida residential construction — both scissor truss and beam. The roof sections are finished with typical roofing materials, including cedar shakes, shingles, barrel tiles, built-up gravel and flat tile.

The six systems were donated by five Florida manufacturers: Gulf Thermal Corp., Morning Star Manufacturing, Solar Development Inc., Solar Systems by Sun Dance and U.S. Solar Corp. All are members of FlaSEIA. Florida Power and Light donated the funds for the building materials, and FSEC designed and constructed the facility.

The systems were installed by experienced solar tradesmen, representing the five manufacturing companies. Their methods were videotaped for use in producing solar workshop training materials.

Jim Roland, director of FSEC's Testing and Operations Division, coordinated the design and construction of STEP. He sees STEP as the Center's most significant solar domestic water heating project in recent years.

"STEP is a unique facility because it will help to train installers and help consumers choose a system. It also represents a unique cooperative effort between Florida's solar industry, a major utility company and the Center," Roland commented.

Bids due Thursday on Student Center

Bids will be opened at Physical Plant at 2 p.m. on Thursday, Dec. 13, for additions to the Student Center for which \$732,000 has been budgeted.

Plans call for an addition to the east end of the building for additional Student Government offices and a conference room, plus three separate recreation buildings.

There will be an activities center southeast of the auditorium to house a 350-seat cinema pub. Another two buildings, connected by a covered walk, one a game room, the other a lounge, will be located in the present courtyard.

Dick Lavender of the University planning office, said bids that had been scheduled Dec. 11 for the sewage treatment plant phase II, have been reset at 2 p.m. on Dec. 20. The Central Florida Research park is contributing to the project, Lavender added.



From l. to r., Karen Matthiesen, Mel Deaton, and Kathy Wohlbold in the Dean's office of the College of Health.



Don White (production mgr.) and the Theatre department's Poinsettia.



Christmas Around Campus



Nadine Oxman, Michael Darling and Mrs. Beryl Colbourn decorate the Christmas tree in the President's Dining Room.



Marlene Engle and Dr. Armando Payas in the Foreign Languages department.



Susan Vargo (graduate assistant) in the Economics department.



Charles Hogue (library technician) displays his Christmas spirit with light-up socks and tie.



Bonnie Reed (secretary specialist/ Instructional Resources — WUCF) presents her Christmas decor.



Dotty Staples and JoAnne Russell decorate in the Dean's office of the College of Engineering.



Linda Stewart (senior secretary) in the Mechanical Engineering department.



Toni Painter and Carol Rumph add the finishing touches to their holiday ornaments in the Instructional Programs office.



Patti Nates presents a view of the many decorations in the office of Undergraduate Studies.

Hampton head coach of U.S. Olympiad team

Mike Hampton (assistant professor/Chemistry) will be the head coach of the high school team carrying U.S. hopes for world honors at the International Chemistry Olympiad in England next summer.

He was an assistant coach in the summer of 1984 when the U.S. entered its first team in the 16th annual Olympiad, held in Frankfurt, Germany. "Our kids placed higher than any first year entry in the history of the competition," he recalls.

To find the four best chemistry students in the country a tough series of competition is held.

Since Hampton is chairman of the Education Committee of the Florida Section of the American Chemical Society and the society is the chief team sponsor, he heads up the elimination process in Florida.

Teachers will be alerted between now and March when the Florida exam will be given on college campuses, including UCF. Instant computer grading will provide the top seven chemistry students in Florida.

Those seven will take another tightly

controlled exam on April 27 on one or more Florida campuses, Hampton said, to compete in nationals. On May 8, American Chemical Society will announce the top 20 students in the U.S.

Between June 10 and 21 those 20 will go to Air Force Academy in Colorado Springs for more cramming and testing and out of that elite group four will emerge as the team and two as alternates.

Since Hampton took part in the elimination process for 1984, was a mentor at the camp and a coach at the Olympiad he is the most experienced adult leader and was asked to coach the team in 1985.

The procedure to attract the best students and sift them for the very best will be almost the same in 1985, he said, except that the annual Chemathon, that brings more than 100 area prep chemistry students to UCF campus will be separate from the testing for a Florida Olympiad team.

Eligibility rules are simple. The team members must be under 20 years of age and not in college.

The U.S. team in 1984 had two aged 15 and two 17. One of the younger ones took the team's highest award, a silver medal. Two others claimed bronze medals.

"This Olympiad has stimulated interest among teachers and with the stu-

dents. It's what the society wanted and its working.

"In fact, the governor sent me a letter in November, personally signed by him, congratulating me on last July's success and thanking me for encouraging students to higher achievement. He even asked for my ideas on the state education system," Hampton related.



MIKE HAMPTON

23 grants in November for research

Division of Sponsored Research reports 23 grants totaling \$645,996 for the month of November.

The month's listings follow with the recipient, purpose, grantor and amount listed in that order:

M. A. Allison, operation of the Technical Information Center for 1985 (DOD/NTEC) \$141,752; J. W. Gracey, support for work-study experience for students (Parks-Jagger) \$11,500; M. A. Johnston, provision of supplies and support services for USMC war games (DOD/NTEC) \$19,788.

Also, M. A. Johnston, increase funding for development of manual war game based training system prototypes (DOD/NTEC) \$58,502; L. M. Trefonas and P. C. Manning, program to improve instructional delivery system for math, science and computer science (FL/DOE) \$70,820.

G. L. Baker, evaluation of paint properties of interest to U.S. military services (Engineering Tech) \$300; L. Chow, high pressure studies of electron density at the nucleus (Research Corp.) \$14,000; G. N. Cunningham, support for postdoctoral horticultural research (USDA) \$43,920.

G. Jaffe, writing manual, administrative guide and pamphlet (Dynamic Control) \$11,670; K. J. Kazmerski, development of performance appraisal/contracting training program for HRS managers/supervisors (FL/HRS) \$14,254; K. J. Kazmerski, training workshop for Human Services Counselor field staff (FL/HRS) \$4,840.

J. A. Meyers, study of the characterization of the electronic properties of polymers (NASA) \$9,720; A. Pizam and R. J. Calantone, computerized model to forecast tourism activity in Florida (FL/DOC) \$17,000; C. D. Schou, dynamic modeling program for production operations (DOD/Army) \$49,270.

D. J. Baumbach, establishment of a satellite instructional Computing Resource Center (FL/DOE) \$30,000; R. M. Bollet, revision and replacement of vocational guidance materials (FL/DOE) \$3,000; L. Kitis, dynamic analysis of flexible mechanisms by a combined transfer matrix finite element method (NSF) \$48,000.

D. C. Malocha, participation in UCF industrial affiliates program (Andersen Lab) \$49,500; R. J. Martin and M. Harris, electric oculometer research (Martin Marietta) \$2,000; C. N. Palmer, study of effect of stormwater drainage on lakes (Dyer, Riddle) \$903.

A. Pozefsky, representative of NASA State Technology Applications Center (UF) \$25,000; M. P. Wanielista, effluent disposal by drainage wells (DRM&P) \$5,257, and G. E. Whitehouse, simulation modeling system for space station (McDonnell Douglas) \$15,000.

FOR YOU

Your input is vital in planning training programs. Please take a moment to complete the sheet below by circling those topics which you think we should develop into workshops. If you wish to suggest any ideas or resource people use the space at the bottom of the lists.

Do not place your name on the form. Do indicate whether you are faculty, administrative/professional, or career service.

Return forms to: Personnel

Administration Bldg.

Attn: Rosemary Closson

Are you: Career Service A&P Faculty (circle one)

PERSONAL DEVELOPMENT

Stress Management
Weight Management
Eating Right to Keep Fit
Nutrition for Singles
Child Abuse
Spouse Abuse
Dealing with Divorce
Dealing with Divorce — A Child's Perspective
Assertiveness
Procrastination
Self Change
Time Management
Cancer
Heart Disease Prevention
Rape Awareness
Pre Retirement Planning (would include)
Financial Planning
Physiology of Aging
Menopause
Social Security
State Retirement

Alcoholism
Drug Abuse
CPR
Remembering Names and Faces
No Smoking

PROCEDURAL

Purchasing
Travel Authorization
Auditors: What do they look for?

Personnel Classification
Employment Procedure
Attendance & Leave
Performance Appraisal
Employee Processing
How to use Personnel Action Forms and Departmental Action Requests

Department Ledgers:
How to use for decision making
Orientation for new Clerical Employees
What are my Benefits?

TECHNICAL SKILLS

Word Processing Training
What can a P.C. do for me?
Shorthand
Technical Writing
Defensive Driving
Computers for Non-users

INTERPERSONAL SKILLS

Supervisory Training (would include)
Delegating
Motivating
Discipline
Labor Relations
Evaluating Performance
Basic Management Skills
Dealing with Difficult People
Interviewing Techniques
Effective Communication
How to Handle Conflict

Cowgill named interim dean of Education

Robert G. Cowgill has been appointed as interim dean of the College of Education upon the announced retirement of C. C. Miller, dean since 1967.

Cowgill came to UCF from the Orange County school system, where he was assistant superintendent for instructional programs from 1967 to 1969. Before moving to Florida he was a chief school psychologist with a community college in Indiana, a staff psychologist with a mental health unit in Illinois, and a public school teacher for six years in Illinois schools.

He has been associate dean and professor in the College of Education since 1969.

Professional contributions have been in the area of educational psychology, school psychology, educational measurement, and special education. He holds BS, MA and PhD degrees from Indiana State University.



Heart anesthesia topic for series

Theodore Stanley, MD, University of Utah, will speak on cardiac anesthesia at Loch Haven Art Center Auditorium today, Wednesday, Dec. 12, at 7 p.m.

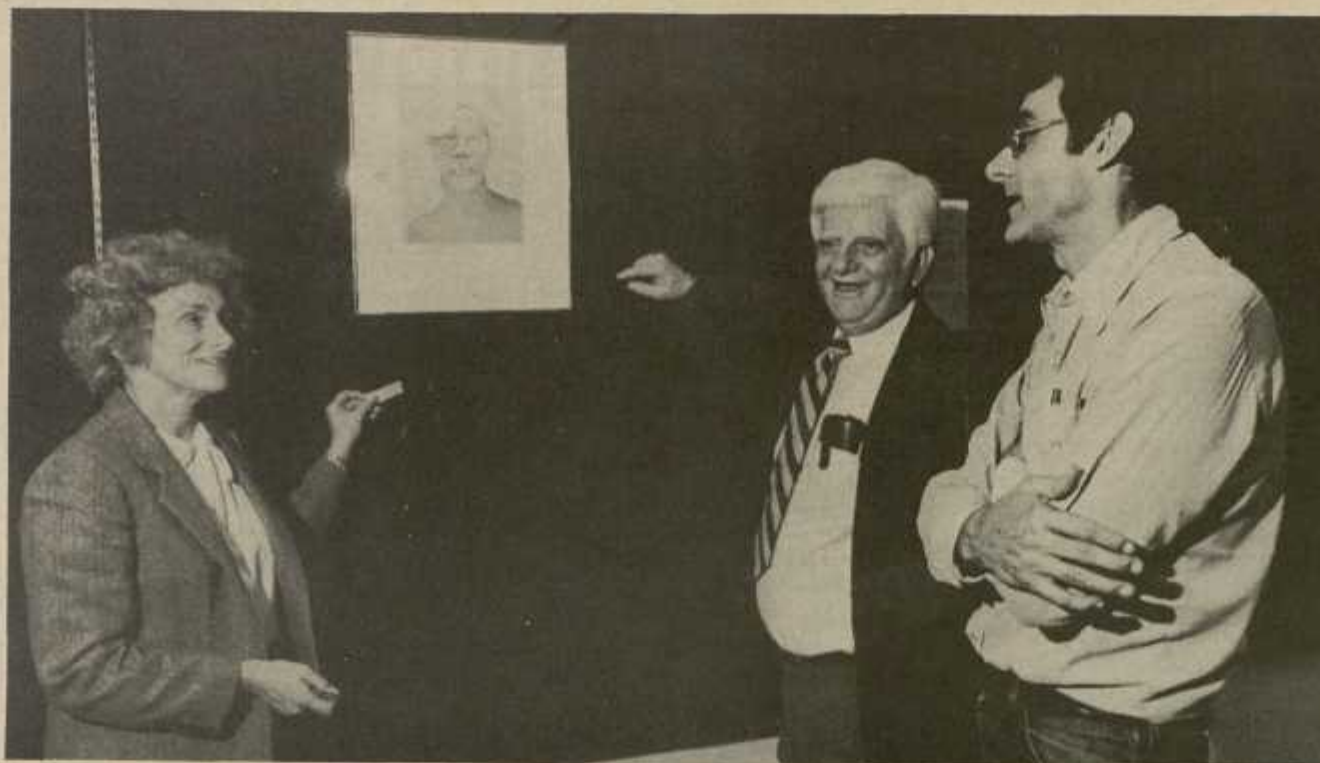
The Florida Heart Institute lecture is aimed at the medical profession and those in related fields may get credit for attending. UCF's College of Health is one of the cooperating agencies.

Happy
New Year

Have additional ideas for us? List them here.

Thank you for your help!

Rosemary Closson
Training Manager



THE CHARLES WELLMAN DISPLAY OF DRAWINGS
... Director Allison, Lou Trefonas and Artist Wellman



THE ALBIN POLASEK COLLECTION OF MEMORABILIA
... Director Allison, Mrs. Polasek, Ken Walker and Webber Haines



Prized customer

Word Processing decided to show appreciation for customers who make the best use of the service by a monthly award. Shown, l. to r., Linda Sadeek, Bernadine Casteel, Rob Sheinkopf and Liz Fahy.

Library introduces art displays

The expanded and remodeled main campus Library showed off one of its nice new features last week.

Director Anne Marie Allison said, "One of the features of our new Library Building is ample space for art exhibits and displays. This is beneficial to everyone, but especially those who otherwise might not have the opportunity to view such artwork."

The first Library art exhibit is by Charles Wellman, chairman of the Art Department. The nine drawings represent the many faces of Charles Wellman. "I cannot see that all of these representations, or perhaps any of them, are particularly flattering to my idea of myself," said Wellman. "I do believe they reveal demonstratively my spontaneous and honest expose of the many faceted aspects of the internal human condition." The drawings represent such diverse figures as "The Reader", "The Priest", and "The Gambler".

The drawings are colored pencil on rag paper, to ensure that they will be free from acid content and last a long time. Commissioned by the Division of Sponsored Research, they are now a permanent part of the University Collection.

Something else for display came to the Library last week, a worthy showing with great significance for the Library's future.

Mrs. Albin Polasek, 88-year old widow of the late renowned Winter Park sculptor, gave the Library an archive of his memorabilia.

"This is a collection of original material available to scholars who are doing research on a sculptor of international fame," Allison said.

Spring semester deadline Friday

UCF has extended the application deadline for spring semester to noon, Friday, Dec. 14.

The change applies to regular undergraduate and graduate applications with required supporting materials, said Dr. John Bush, admissions director.

Spring semester classes begin Jan. 7. Orientation for new students and transfer students will be conducted Jan. 2-4.

Word Processing honors customer for job well done

December marks the first month that the Word Processing staff has selected a "Dictation of the Month" award for one of its customers, Rob Sheinkopf, assistant director of admissions.

In his acceptance letter, Sheinkopf praised the benefits of using the Word Processing Center. "It is almost as if we had several additional staff members in the Admissions Office. We are able to free up our clerical personnel who would otherwise be typing my drab, boring correspondence, so that they can process the applications of incoming students."

Bernadine Casteel, supervisor of the Word Processing Center, stated criteria that she and her staff use in determining award recipients include: Giving clear instructions; conveying unusual spelling, punctuation, underlining, indentations, and capitalization and developing an understanding of the dictation process.

Great Escapes

Great Escapes is the only food service on campus open during the Christmas Holidays. The serving schedule follows: The University Club will reopen at 11:30 a.m. on Monday, Jan. 7.

Wednesday, Dec. 12-Thursday, Dec. 13, 8 a.m.-3 p.m.; Friday, Dec. 14, 11:30 a.m.-1:30 p.m.; Monday, Dec. 17-Friday, Dec. 21, 11:30 a.m.-1:30 p.m.; December 22-25 Great Escapes will be closed; Wednesday, Dec. 26-Friday, Dec. 28, 11:30 a.m.-1:30 p.m.; Monday, Dec. 31, 11:30 a.m.-1:30 p.m.; Tuesday, Jan. 1, Great Escapes will be closed; Wednesday, Jan. 2-Friday, Jan. 4, 11:30 a.m.-1:30 p.m.; Monday, Jan. 7 Great Escapes will resume regular service, 7:30 a.m.-5 p.m.



Police Scanner

Karen Y. Torpy
UCF Police Department

For Your Information... Following is a brief synopsis of a few of the newest laws that may be of interest to you.

Missing Children Clearinghouse — established. Any parent, guardian or legal custodian may submit a missing child report to the clearinghouse or any child whose whereabouts is unknown, regardless of the circumstances, subsequent to the reporting of such to the appropriate law enforcement agency within the county in which the child became missing. This will interface with the National Crime Information Center and shall collect, process, maintain and disseminate information on missing children and shall strive to maintain or disseminate only accurate and complete information. The Florida number for this is 1-800-342-0821, 24 hours a day, seven days a week. Child fingerprinting can be done at UCF Police Department and all records will be maintained by the parents.

Sexual Abuse — Videotape Testimony — the trial court may order the videotaping of the testimony of a victim or witness in a sexual abuse or child abuse case who is under the age of 16, whether civil or criminal in nature; to be utilized at trial in lieu of trial testimony in open court, upon a finding that there is a substantial likelihood that such victim or witness would suffer severe emotional or mental distress if required to testify in open court.

There are many other new laws, so watch for some of these in future editions.

The UCF Police Department would like to take this opportunity to wish each of you a very Merry Christmas or Happy Hanukkah. See you next year!

The UCF Report

The UCF Report is the University of Central Florida's official publication, whose purpose is to inform the University community through announcements, official memoranda and items of general interest. Publication and announcements and official memoranda about University policy and procedures in The UCF Report constitutes official notice to faculty and staff. The UCF Report is a weekly publication most of the regular academic year and biweekly during the summer sessions, at a cost of \$180 per issue, or 75 cents per copy, paid for by the Office of Public Affairs, ADM 395-J, x2504.

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Editor: Don Rider
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Employment Opportunities

UCF is an Equal Opportunity / affirmative action Employer

For resume of current openings, call Career Opportunity Line, 275-2778

The following is a list of positions currently in the recruitment process. It is the responsibility of the individual interested in state employment to complete successfully any required performance and/or written exams prior to being considered for a specific job opening. Because of limited facilities we administer career service tests by appointment only, on a limited but continuous basis. If you are unable to schedule an exam for a current vacancy before the posted closing date, we encourage you to proceed with the exam so that you will be eligible for the next position in that class which becomes available. All scores are valid for eighteen months. For further information and test appointment, call 275-2771. All inquiries must be made through the personnel office for systematic handling.

Faculty positions available — see state university system position vacancy announcement.

Administrative & Professional

DIRECTOR, UNIV. PERSONNEL RELATIONS (Human Resources) Graduation from college with major courses in personnel and business administration, or any equivalent combination of experience and training. Five years experience in personnel administration, three of which shall have been in a supervisory position. Considerable knowledge of personnel policies, procedures and regulations. Considerable knowledge of state personnel budgeting policies and procedures. \$32,570.00-58,600; \$1247.89. 1/4/85.

Career Service

UNIV. UNION PROGRAM SPECIALIST I (Student Center) A bachelor's degree. Experience in physical education, recreation or student activities can substitute on a year-for-year basis for the required college education. \$11,003.76-15,534.72; \$421.60. 12/13/84.

CLERK TYPIST II (Health Services/Two positions) Graduation from high school and one year of secretarial and/or clerical experience. Typing exam. Hours: Monday - Friday 8 a.m. to 4:30 p.m., Monday - Friday 2:30 p.m. to 11 p.m. \$7,475.04-10,189.44; \$286.40. 12/13/84.

COMPUTER OP. II (Computer Services) A high school diploma or its equivalent and one year of experience in the operation of a computer and/or computer peripheral equipment. Prefer experience with the IBM 4341, 4381, and 3777. Hours: Sunday - Thursday 3:30 p.m. to midnight. \$11,003.76-15,534.72; \$421.60. 12/13/84.

SENIOR SECRETARY (Advance Studies, Education) A high school diploma or its equivalent and three years of secretarial and/or clerical experience. Typing exam. Prefer word processing experience. \$10,419.12-14,657.76; \$399.20. 12/13/84.

SECRETARY SPEC. (Computer Science/Three positions) Graduation from high school and two years of secretarial and/or clerical experience. Typing exam. \$9,437.76-13,175.28; \$361.60. 12/13/84.

AUTO EQUIPMENT MECHANIC I (Physical Plant) One year of experience in automotive repair work. \$10,419.12-14,657.76; \$399.20. 12/13/84.

MAINTENANCE SUPPORT TECH. (Physical Plant) One year of experience in the maintenance and repair of buildings, plumbing or mechanical equipment or in treating diseased or damaged trees. \$8,978.40-12,486.24; \$344.00. 12/13/84.

SPEECH AND HEARING CLINICIAN (Communicative Disorders - Part-time) possession of a certificate to practice speech pathology and/or audiology in accordance with Florida Statute 468. Hours will vary. \$7,986.60-11,504.88; \$306.00. 12/13/84.

STAFF ASSIST. I (Computer Svcs.) A high school diploma or its equivalent and five years of clerical experience. Prefer experience in payroll, personnel, travel, budget and word processing. \$11,003.76-15,534.72; \$421.60. 12/20/84.

SENIOR SECRETARY (History) A high school diploma or its equivalent and two years of secretarial and/or clerical experience. Typing exam. Prefer manuscript typing experience. \$10,419.12-14,657.76; \$399.20. 12/20/84.

CLERK TYPIST II (Health Services) Graduation from high school and one year of secretarial and/or clerical experience. Typing exam. Hours: Saturday - Sunday 10 a.m. to 10 p.m. \$3,58/hr. 12/13/84.

SECRETARY SPECIALIST (Financial Aid) Graduation from high school and two years

of secretarial and/or clerical experience. Typing exam. \$9,437.76-13,175.28; \$361.60. 12/20/84.

SECRETARY (Psychology and Registrar) A high school diploma or its equivalent and one year of secretarial and/or clerical experience. Typing exam. Psychology prefer knowledge of student records. \$8,184.96-11,275.20; \$313.60. 12/20/84.

CLERK TYPIST III (Communication) A high school diploma or its equivalent and two years of clerical experience. Typing exam. Hours: 8-12 Public Service and 1-5 communication Department. \$8,560.80-11,838.96; \$328.00. 12/13/84.

CLERK TYPIST II (Registrar) Graduation from high school and one year of secretarial and/or clerical experience. Typing exam. \$7,475.04-10,189.44; \$286.40. 12/20/84.

CLERK TYPIST III (Purchasing) A high school diploma or its equivalent and two years of clerical experience. Typing exam. Prefer CRT experience. \$8,560.80-11,838.96; \$328.00. 12/13/84.

OPS Temporary

INTERNAL AUDITOR I (Internal Auditing) A bachelor's degree with a major in accounting or an area of business which included five courses in accounting. Period of Employment: January 14, 1985 - April 26, 1985. Hours: Monday - Friday 8 a.m. to 5 p.m. \$6.96/hr. 12/13/84.

LIBRARY TECH. ASSISTANT I (Library) A high school diploma or its equivalent and two years of library experience. Prefer music background. Hours: Monday - Friday 8 a.m. to noon. \$4.99/hr. 12/13/84.

PRINTER I (Business Affairs) One year of experience in operating an offset press. \$4.75/hr. 12/13/84.

REFRIGERATION MECHANIC (HVAC/Utilities) Two years of experience in the operation and maintenance of air conditioning and refrigeration systems. Prefer experience in pneumatic controls for air handling equipment. \$5.86/hr. 12/13/84.

Classified

This is a free service
to fulltime UCF employees

FOR SALE

MAGS-4VW (Bug) 15" for "Hot Bug", \$100, Honda Dirt Bike, 1981 CR80, never raced, \$375, O'Neill Wet Suit, 362 convertible, \$100; Speed Roller Skates/Equipment, misc. prices; Antique Rocker, large, original, 1890 Circa, \$200; Antique Dresser/Mirror, large, dark wood, 1890 Circa, \$300. Call x2304, Doris or 671-6262 nights/weekends.

3-wheel Bike, side-by-side seats \$75; Whirlpool Freezer, 11 cu. ft., old but good, \$50; New Hanging Aladin Lamp electric or kerosene heater, \$100. Call 365-5219.

WANTED

Female Roommate, non-smoker, to share modern 4-bdrm. house on lake with mature woman, 5 miles from UCF. Two bdrms \$275/mo., one bdrm. \$225/mo., private bath, 1/2 utilities, furnished optional. Call 671-5525 or 695-7808.

Student or professional, responsible and mature, male or female, to share furnished condo, private room and bath, quiet complex near UCF. \$200 mo. plus 1/2 elec., no pets, \$150 sec., lease negotiable. Call 645-5706.

FOR RENT

House near UCF, 3-bdrm., 1 1/2 bath, spacious living room, paneled accent wall and ceiling fan. Central air and heat, fenced backyard. No pets please. \$550 mo. plus deposit. Call 282-6932 after 6 p.m.

OFFICIAL To Spotlight the UCF BALLOT Employee of the Month

I nominate _____ to be
UCF SPOTLIGHT EMPLOYEE OF THE MONTH for JANUARY. (Nominee must have been employed for at least one year.) Faculty and A&P personnel may also nominate a career service person for this award. Rationale for nomination. (i.e. job performance, dependability, attitude, etc.) _____

Cut out ballot and return to Jim Liggett, Bookstore, by Jan. 2.

Signed: _____